

SRMUS/PAT/2021-22/018

Date: 21-10-2021

PLACEMENT DRIVE NOTIFICATION

Company	Paperpedia Pvt. Ltd.
About the Company	<p>Paperpedia is academic research and educational consulting which caters to the varied needs and expectations of clients across the globe. The company provides high-quality services in the field of research, educational consultancy, and e-tutoring.</p> <ul style="list-style-type: none"> • Started in 2015, Delhi. • Current Branches Noida, Kolkata, Pune. • Operations in Australia, China, USA, New Zealand • Academic Assistance, Online Tutoring. <p>Website - https://ppedia.net</p>
Job Title	<p>Academic Writer in Finance (MBA-Finance/Economics) Academic Writer in Management (MBA Marketing/HR)</p>
Job Description	<ul style="list-style-type: none"> • Possess thorough knowledge of the specialized field and write the research materials according to client needs. • Assist clients in understanding the requirements of their projects and provide writing samples. • Conduct both primary and secondary academic research to meet the research needs of the clients • Collaborate with peer team to undertake interdisciplinary projects. • Knowledge transfer to team members to make collaborative learning environment. • To learn new academic and software skills.
Job Location	Pune
Eligible Degrees	MBA (Finance, HR, Marketing) MA (Economics), BSc.(Economics)
Eligibility Criteria	Candidates should have 65% & above 10th to highest qualification.
Desired Skills	<ul style="list-style-type: none"> • Knowledge of MS Office- Excel, Word, and PowerPoint. • Good Writing Skills. <p>For Academic Writer in Finance (MBA-Finance/Economics)</p> <ul style="list-style-type: none"> • Knowledge of Company's Valuation, Accounting and Financial ratios, Cash Flows. • Knowledge of Quantitative finance (DCF, Bond Valuation, Regression, Portfolio Management, Derivatives, International Finance, Financial Modelling, etc.) • Knowledge of SQL, Database Management, Advanced Excel (formulae), ERP, SAP-FI, etc. <p>For Academic Writer in Management (MBA Marketing/HR)</p> <ul style="list-style-type: none"> • Experience of working in research field. • Knowledge of SPSS, Business Analytics • Composed and delivered academic articles and research papers.
Compensation (CTC)	Rs. 6 LPA
Selection Process	<ol style="list-style-type: none"> 1) ONLINE TEST Applicant's writing skills along with academic skills would be assessed. 2) HR ROUND 3) TEST 4) EVALUATIVE TRAINING ASSESSMENT The selected student will be required to undertake a 9-day evaluative paid training program whereby he/she must successfully show his suitability for the intended hired position. This training program tests the ability for the

	<p>position based on multiple training sessions. Each of these training sessions will be accompanied by an assessment test, which a student must qualify to continue into the next training session. If he fails to qualify for any assessment test, he will be asked to leave the training without completing the entire training period.</p> <p>Please note that this training period is not an employment period, however, the candidate will be paid for the number of days he attends the training program, in accordance with the CTC offered.</p>
Date of Interview	Will inform later.
Venue	Virtual/Online